

School Year 15/16  
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# FCS Department Guidelines For Charter School Interactions

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Charter Department



The Fulton County Schools (FCS) Charter Department has created this guide for FCS Departments and FCS Charter Schools. It is designed to answer most basic questions about these unique organizational structures and offer specific guidance to FCS Department and FCS Charter Schools regards how to best interact under the terms of FCS Charter Policy.

This guide represents the FCS Charter Department's current protocols and procedures and is subject to change as necessary. It is to be used for information and guidance only. It is promulgated in good faith as unofficial departmental guidance in conjunction with and pursuant to the authority of the FCS Charter Policy and Operating Guidelines. The information and guidance contained within is believed to be accurate and up to date, and the FCS Charter Department will routinely review and update this guide to ensure ongoing accuracy and fidelity to current FCS policy, procedures, State Board of Education Rules, and state and federal laws pertaining to charter schools and education.

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## Overview of Charter Schools

### What is a charter school?

A charter school is a public school that operates according to the terms of a charter, or contract, that:

1. has been approved by a local board of education (LEA) and the State Board of Education,
2. is held accountable for meeting the performance-based objectives specified in the charter, and
3. implement new, innovative educational and/or organizational practices to improve student achievement

### What are the types of charter schools?

There are many types of charter contracts, but these are the most common.

	Start Up	Commission	System
Contract Parties	FCBOE, SBOE, Governing Board	SBOE, Governing Board	SBOE, FCBOE
Organizational Structure	Totally New	Mixed	Pre-Existing
Funding Source	State and Local	State Special Fund	State and Local
General Oversight Areas	<ul style="list-style-type: none"><li>• FCBOE responsible for federal, health, safety, and financial mandates</li><li>• Charter responsible for all other</li></ul>	<ul style="list-style-type: none"><li>• Unknown at this writing</li></ul>	<ul style="list-style-type: none"><li>• FCBOE responsible for all areas</li></ul>

### Why does Fulton County Schools authorize charter schools?

1. We seek charter schools that will provide innovative, effective, research-based and standards driven learning opportunities for students. If these innovative practices succeed, the District considers implementing them throughout the system. Many of the practices being put in place at typical schools through the Request For Flexibility process were initially implemented at a charter school.
2. We believe parents should be able to choose high quality options for their children and many of our typical schools are at capacity. The charter waitlist for SY15/16 is 2,000 students at this writing.

### Are all FCS schools charter schools since we are a charter system?

No. Our School Governance Councils do NOT have a separate school level contract. They are part of the FCS Charter System contract with the State Board of Education.

### What charters schools are authorized for SY 15/16?

See the following page

### FCS Charter Summary Sheet 2015-2016 School Year

Start Up Charters	Codes	Grades	Innovations	First Year	Contract Term
<b>Amana Academy</b> <a href="http://www.amanaacademy.org/">http://www.amanaacademy.org/</a> 285 South Main Street, Alpharetta 30009 Ms. Cherisse Campbell 678-624-0989	Site Code - 2169.01 Facility Code - 0406 School Code – 0406 FCS Codes– ES - 987 MS - 990	K – 8	Expeditionary Learning Instructional Model Foreign Language Instruction (Arabic) Limited Single Gender Classes Teacher Looping Parent Governance Admission by Lottery	2005-06	7/14 – 6/19
<b>Chattahoochee Hills</b> <a href="http://www.chathillscharter.org">http://www.chathillscharter.org</a> 9670 Rivertown Road Fairburn, GA 30213 Mr. Walter Buttler 678.466.7285	Site Code - 2189.01 Facility Code - 0125 School Code – 0215 FCS Code – ES – 924 MS - 925	K – 6 Adding 7 <sup>th</sup> grade in 16/17	Integrated-interdisciplinary instruction Community-based investigations hands-on learning experiences Learner-centered, constructivist approaches Combinations of independent and cooperative learning methods Extensive use of local natural and community surroundings as outdoor classrooms Admission by Lottery	2014-15	7/13 – 6/18
<b>Hapeville Charter School</b>		6 - 12		2004-05	7/09 – 6/19
<u>Hapeville MS Campus</u> <a href="http://hapevillems.org/">http://hapevillems.org/</a> 3535 South Fulton Avenue, Hapeville 30354 Ms. Marcia Lowe 404-767-7730	Site Code - 2171.01 Facility Code - 0605 School Code - 0605 FCS Code – 988	6 – 7	Foundational Approaches in Science Teaching FAST and Connected Math Enhanced Course Selections Santilliana Spanish Saturday classes for selected remediation and enhancement Shared Governance between non-profit and parents Mandatory Uniforms		

Start Up Charters	Codes	Grades	Innovations	First Year	Contract Term
<u>Hapeville Career Academy Campus</u> <a href="http://hapevillecharter.org/">http://hapevillecharter.org/</a> 6045 Buffington Road, Union City 30349 Mr. Jannard Rainey 404-766-0101	Site Code - 2178.01 Facility Code - 0409 School Code – 0118 FCS Code – 982	8 - 12	Stand-alone Career Academy in partnership with the Atlanta Tech. in areas of Auto Tech, Avionics, Criminal Justice, Culinary Arts, Dental, and Patient Care Saturday classes for selected remediation and enhancement Shared Governance between non-profit and parents Mandatory Uniforms Admission by Lottery		
<b>KIPP South Fulton Academy</b> <a href="http://www.kippsouthfulton.org">http://www.kippsouthfulton.org</a> 1286 E. Washington Avenue, East Point 30344 Mr. Jondre Pryor 678-278-0160	Site Code - 2178.01 Facility Code - 0409 School Code – 0118 FCS Code – ES – 994 MS - 986	5 – 8	Extended school day, year and mandatory Summer Session Enhanced discipline and behavior expectations Character Education Program: Family, Integrity, Responsibility, Excellence (FIRE) Increased PE time; limited electives Shared Governance between non-profit and parents Admission by Lottery	2003-04	6/13 – 7/18
<b>Latin Grammar</b> <a href="#">website TBD</a> 2626 Hogan Road East Point, GA 30344 Ms. Alka Franceschi 404.669.8060	Site Code - 1170.01 Facility Code -1064 School Code - 1312 FCS Code – 930	K – 1 <sup>st</sup> Adding 2 <sup>nd</sup> grade in 16/17	Classical education process including grammar, logic and rhetoric. Extended school day and year. Latin studies as a basis for language Highly structured discipline approaches Mandatory uniforms Community governance Admissions by Lottery	2015-16	7/15 – 6/20

Start Up Charters	Codes	Grades	Innovations	First Year	Contract Term
<b>Latin College Prep</b> <a href="#">website TBD</a> 2626 Hogan Road East Point, GA 30344 Mr. Andre Mitchell 404.669.8060	Site Code - 1170.01 Facility Code -1064 School Code - 1313 FCS Code – 931	6 <sup>th</sup> grade Adding 7 <sup>th</sup> grade in 16/17	Classical education process including grammar, logic and rhetoric. Extended school day and year. Latin studies as a basis for language with WL courses in 8 <sup>th</sup> grade Highly structured discipline approaches Mandatory uniforms Community governance Admissions by Lottery	2015-16	7/15 – 6/20
<b>Main Street Academy</b> <a href="http://www.themainstreetacademy.com/">www.themainstreetacademy.com/</a> 2861 Lakeshore Drive College Park, GA 30337 Ms. Cheryl Parker (interim) 404-763-3900 404.768.0081	Site Code – 1140.01 Facility Code - 0290 School Code - 0116 FCS Code – ES – 926 MS - 927	K-8	Edison Learning Educational Management Company support Extended School Day World Language in all grades Mandatory Uniforms Parent and Community Governance Admission by Lottery	2010-11	6/15 - 7/20

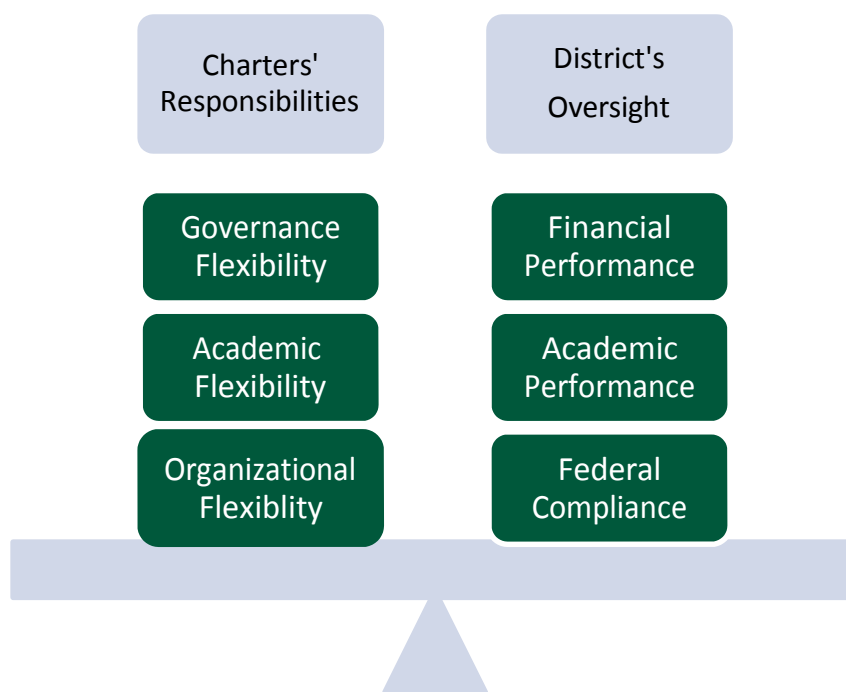
## What is the relationship between FCS and its charter schools?

The FCS philosophy is that FCS authorized charter schools are FCS schools serving FCS students spending FCS tax dollars. Families who choose to attend a FCS charter school do not expect their students to be treated less favorably by the District than students who attend a typical FCS school and the District will not do so.

As FCS approved schools, the District must:

- ensure that the charter understands the legal, financial and health and safety standards that must be followed,
- monitor the charter's compliance and performance,
- inform the charter if remediation is needed,
- enforce expectations with through interim steps, nonrenewal, or requesting that the state terminate the contract, and
- replicate successful practices in other charters or in typical schools to the benefit of all students.

Therefore, FCS must structure its charter sector to balance:



## How do central office departments fit in this relationship?

To achieve this balance, FCS has worked with our existing charters to develop a collaborative system that:

- grants the charters full in kind services to all of FCS departments which the charter needs in order to be federally compliant thus meeting our obligations to our students and to the law, and
- allows the District an in-depth transparent view of the charters' innovative culture and practices for possible replication throughout the District.



## **Why does FCS take this approach?**

This collaborative authorizing approach has many benefits.

1. Because charters are included in District department performance metrics, the charter and District departments have shared goals and objectives which are focused on student and school performance.
2. The taxpayer education dollar is spent more efficiently. Mandatory federal programs are not created by the District and re-created by the charter school.
3. Increased collaboration lowers operating costs.
4. A notification system allows the charter and District to identify problems well in advance of renewal, thus giving the charter time to remediate or the District needed documentation to support renewal decisions.
5. Most importantly, students benefit.
  - a. Shared foundational practices and implementation standards result in higher quality programming for the students.
  - b. Students move with minimal disruption over the course of their learning experience.
  - c. Charter and District staff are both focused on student results.

## **Who pays for these services?**

FCS charter schools are funded no less favorably than typical schools, although the District does not pay for charter school facilities. The District places 3% of each charter school's budget in the General Fund to support these levels of service.

## **How are department obligations to charters determined?**

The areas of interaction between the District and the charter sector fall into four levels of service as determined by law and operational necessity:

- Full In Kind
- Partial In Kind
- Optional
- Restricted

## **What are the Full In Kind Departments?**

If the District is required by federal law to ensure charters implement certain department programs or services or the department deals with the health and safety of students, the department is deemed "In Kind." All services, support, training materials, etc., are offered to charter employees just as they are to typical schools.

Charter schools are then held to the same level of service as expected from typical schools. If a particular output is required to document compliance, that evidence is documented in the FCS Charter Compliance Checklist which is published each July for the upcoming school year.

For the SY15/16 the following departments were deemed “Full In Kind”:

Academic Division

- 504/Counseling ES/MS/HS
- Assessment
- Early Childhood / Remedial Programs
- ESOL
- Fulton Virtual School
- Master Calendar Scheduling
- Psychological/Social Work Services
- Records Management
- SST/RTI
- Services for Exceptional Children
- Title I
- Youth in Transition (Homeless)

Strategy and Innovation Division

- Grants
- Research and Evaluation/Data Utilization

Technology Division

- Records Management
- Student Information System (eSchool Plus)

**What Are the Partial In Kind Departments?**

Some District departments do not offer all services to charter schools because to do so would severely hamper a charter school’s autonomy and thus decrease their levels of innovation. However, some degree of services is required. For example, the Human Resources Department is required to monitor and include charter schools’ compliance to No Child Left Behind (NCLB) in all District reports to the state. However, the charter schools are autonomous in all their personnel decisions. For the SY15/16 the following departments were deemed “Partial In Kind”. (The specific area of interaction is noted.)

Academics Division

- Advanced Studies as related to Talented and Gifted Programming
- Career & Tech Education as it relates to Pathways and Perkins
- Health and Physical Education as related to Fitness Gram and Extra/Intramurals
- Athletics as related to high school athletics
- Student Discipline as related to OCR and CCRPI reporting requirements

Budget and Finance Division

- Accounting as related to grant or federal expenditures
- Budget Services as related to budget construction and regular financial reporting
- Printing Services
- Warehouse

### Office of the Superintendent

- Communications as related to school emergencies, community notifications, etc.

### Operations Division

- Facilities Services as related to new construction, modifications, or facility inspections
- Operational Planning as related to enrollment forecasts
- Safety and Security as it relates to Safety protocols and Student Health Services

### Talent (Human Resources) Division

- Human Resources as it relates to NCLB, TKES, PKES, and CPI documentation
- Professional Learning as it relates to mandated training, PLUs

### Technology Division

- Technology Infrastructure Management as it relates to portal access and testing requirements
- SharePoint Central as it relates to school website creation

## **What are the Optional Departments?**

Under Georgia law, charter schools may elect to use the District's Transportation or Nutritional departments. Annually during the budget construction process, charter schools inform the District if they will or will not be using these services the following school year. Additionally, the District offers some services to charters that are not required by law.

Internal Audits Department will provide access and payment to an independent auditor as it relates to the mandated independent financial audit and identified charter minimum compliance practices. This auditor will meet all the standards required by the District and, because they will provide the same service to all our charters, they can do so at a lower cost for the taxpayer. The charter school is free to select whichever vendor provides the services which best meet the needs of the students.

Nutrition Department is a self-sustaining entity at all typical FCS schools. Hence it competes against other food vendors for the charter school business. The charter school is free to select whichever vendor provides the services which best meet the needs of the students.

Transportation Department will either provide the service to the charter school or offer them a cash equivalent which the charter may allocate for transportation or other purposes.

Teaching Museums are located in both the northern and southern regions of the county. These provide hands-on educational exhibits and arts-based programming that engage students in the Humanities, Language Arts, Mathematics, Sciences, and Fine Arts, with the goal of improving student achievement. All programs are curriculum-based and support the Georgia Performance Standards. The charter school is free to select to participate in the various programs offered at the locations. The District will offer the same resources as it relates to transportation, programming, etc., to enrichment the school experience.

## **What are the Restricted Departments?**

Unless otherwise indicated in this guide, these departments are restricted.

- Capital Programs
- Facilities Services and Maintenance

- FCS Police Department
- Risk Management
- Talent (HR)
- Various Curriculum Departments

### **How can I learn about my department's responsibilities?**

The following pages outline the major department's obligations to charter schools and charter schools obligations to each department. Each sheet details obligations in the areas of budget, resource allocations, service levels monitoring and enforcement practices.

### **What happens if my department doesn't meet its responsibilities?**

The impact depends on the severity of the omission. A simple reminder call from the Charter Department is the most common and helpful intervention. Habitually poor service to charter schools will be noted by the charter in the Annual Department Survey. However, some omissions may result in much more serious interventions which can include audits, mandatory remediation, or even legal action.

### **What happens if the charter doesn't meet its responsibilities?**

Again, the impact depends on the severity of the omission. Generally, a simple reminder from the department will remedy the issue. If not, a call to the Charter Department to intervene is the next step and that generally resolves the problem. Habitual failure to comply with any FCS Department directives should be documented by the department either through communications with the Charter Department or through the Charter School Annual Survey. However, if the omission is very serious, such as illegal activities or federal violations, it can be grounds for closure of the charter school.

### **How do I contact charter school staff?**

- All charter school staff are in the Active Directory so a search by name in the Outlook Global Address will bring up the charter school employee's email address.
- By September 4 of this year, a listing of primary charter staff members will be shared with each department via the Learning and Teaching School Contact List in the portal.
- The phone number and website link for each school is listed on page six of this document.
- Finally, current charter personnel records are maintained in AppliTracks and can be accessed by either Talent or the Charter Department.

### **What if I have questions?**

The FCS Charter Coordinator is always available to answer your questions. Also, please include the Charter Coordinator in all email communications with charter personnel. This allows the Coordinator to make sure balance in our chartering process is maintained and allows the Charter Department to share learnings with other departments and charters.

Laura Stowell  
FCS Charter Coordinator  
StowellL@fultonschools.org  
470.254.6807 (o) 678.500.5998 (c)

**Accounting – Partial In Kind**  
**(as related to grant or federal grants ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide resources sufficient to allow the charter to apply for state or federal grants</li> <li>• Provide necessary forms and processes to allow the charter to receive awarded grants</li> <li>• Provide necessary related documentation to charters in the event of grant audits</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of financial management</li> <li>• Purchase appropriate hardware and software to allow processing of grant documentation such as Excel, Adobe, document scanner, etc.</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Provide FCS personnel to process and upload awarded grants into the state's financial tracking program, currently the Consolidated Application.</li> <li>• Provide FCS personnel to disburse awarded grant funds per District best practices and in alignment with District standards</li> <li>• Provide summative reports on request of grant accounts</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Inform Student Information personnel of any concerns in the Student Information area</li> <li>• Create an appropriate tracking system to account for materials purchased under awarded grants</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor Consolidated Application files with the same schedule and rigor as in typical schools</li> <li>• Include the charter in the regular error reporting and remediation processes</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Accounting personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share any federal or state audit findings</li> <li>• Require the Accounting department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state or DISTRICT audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the use of the student information system and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Student Information of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist: None

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To meet the responsibilities to monitor the use of federal funds, the District needs to provide appropriate processes and support as well as an oversight mechanism.

**Advanced Studies– Partial In Kind**  
**(as related to Talented and Gifted Programming ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all TAG resources and training in the same manner as typical schools.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate, certified personnel in the area of TAG</li> <li>Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use FCS approved systems for required student information purposes</li> <li>Inform TAG personnel of any concerns in the TAG area</li> <li>Implement an approved TAG program in alignment with state standards for TAG funding</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor charter school TAG implementation with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to TAG personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share federal, state or District audit findings</li> <li>Require the TAG department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any audit finding</li> </ul>





<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the TAG programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform TAG of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
TAG Training	Sign In Sheet	Sherry Weidman
TAG Certified Personnel	AppliTracks files	Dawn Rose; Tami Grier
TAG Programming	eSchool Plus data	Sherry Weidman

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To achieve performance goals set forth in the charter as well as qualify for additional state and District funding levels for approved TAG programs, charter schools will need access to state and District standards and on-going best practices and training. The District needs insights and documentation of the TAG program implementation to ensure the funds allocated for TAG are being spent according to standards.

### Assessment – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all Assessment resources and training in the same manner as typical schools.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Assessment, specifically a qualified Testing Coordinator</li> <li>• Require personnel to use eSchool Plus and related resources in a responsible manner and in alignment with FCS expectations</li> <li>• Supply sufficient computer hardware to allow charter school personnel access to District electronic resources</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Use FCS approved systems for required Assessment purposes (Note: Charters may elect to use additional Assessment programs, however, the mandated state program needs to be the primary program.)</li> <li>• Inform Assessment personnel of any concerns in the Assessment area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor Assessment processes and practices with the same schedule and rigor as in typical schools</li> <li>• Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Include the charter in the regular error reporting and remediation processes</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Assessment personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school, state or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share federal, state or District audit findings</li> <li>• Require the Assessment department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the use of the Assessment system and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Assessment of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Testing Coordinator Training	Sign In Sheet	Connie Maggert
Compliance to Assessment expectations for typical schools to include appropriate remediation in response to any federal, state or District audit	Charter Compliance Survey	Connie Maggert

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school full access to the District’s Assessment department so the District may ensure and monitor federal compliance and achievement of charter school goals as well as provide access for the many state and federal programs which require that FCS authorized charters be included in District reports.

**Athletics– Partial In Kind**  
**(as related to high school athletics ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Athletic Department resources and training in the same manner as typical schools.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate, certified personnel in the area of Athletic Department</li> <li>Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> <li></li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>Provide necessary forms, processes, information and resources sufficient to allow the charter to participate in competitive sports</li> <li>Provide necessary related documentation on behalf of charters to state and national agencies in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Inform Athletic Department personnel of any concerns in the Athletic Department area</li> <li>Implement an approved Athletic Department program in alignment with state standards for Athletic Department funding</li> <li>Meet the GHSA standards for any high school sports competitive programs in which the charter chooses to participate</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor charter school athletic program implementation with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints from community members and document school responsiveness</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Athletic Department personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share federal, state or District audit findings</li> <li>Require the Athletic Department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any audit finding</li> </ul>



	gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.	
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the Athletic Department programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Athletic Department of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the Athletic Department when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
HS Athletic Department Training	Sign In Sheet	Steven Craft
Compliance to Athletic Department expectations for typical schools to include appropriate remediation in response to any federal, state or District audit	Charter Compliance Survey	Steven Craft

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. To meet the District's obligations to our students, the system provides guidance and resources to ensure the charter follows proper student safety and security practices and processes.



**Budget Services– Partial In Kind**  
**(as related to budget development and regular financial reporting ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide access to District designed charter resources and training</li> <li>• Provide access to support personnel</li> <li>• Provide FCS personnel to create, disburse, and monitor the charter's annual Budget</li> <li>• Provide FCS personnel to evaluate charter financial practices and outcomes per national and District best practices and standards as well as the charter contract</li> <li>• Create additional budget categories to meet charter sector requirements (such as a Transportation line item)</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Budget and bookkeeping services</li> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all appropriate District training programs</li> <li>• Provide summative reports on request for Budget disbursements</li> <li>• Analyze charter Budgets using national standards and best practices</li> <li>• Provide analysis on a regular schedule to allow for timely adaptations on the part of the charter</li> </ul>	<ul style="list-style-type: none"> <li>• Attend any mandated District trainings</li> <li>• Use FCS approved systems for required Budget reporting purposes</li> <li>• Inform Budget personnel of any concerns in the Budget area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Perform monthly budget review to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Budget personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share federal, state, or District audit findings</li> <li>• Require the Budget department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state, or District audit findings</li> </ul>

<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as personnel hiring practices may result in the need for flexibility in the Budget programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Budget of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Annual Budget Review	Notes from Budget Review Meeting	Tracy Watson
Compliance to monthly and annual reporting practices	Monthly Budget Report and Annual State Audit Report	Susan Wright, Monique Bonner

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District use the Consolidated Application to monitor federal monies, collect monthly budget information and include the charter audit materials in the District annual audit.

**Career Technical Education– Partial In Kind**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all CTE resources and training in the same manner as typical schools.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate, certified personnel in the area of CTE</li> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Inform CTE personnel of any concerns in the CTE area</li> <li>• Implement approved CTE programming in alignment with state standards for CTE funding</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor charter school CTE implementation with the same schedule and rigor as in typical schools</li> <li>• Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to CTE personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share federal, state or District audit findings</li> <li>• Require the CTE department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the CTE programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform CTE of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

Compliance Expectations	Evidence	FCS Contact
CTE Training	Sign In Sheet	Yalanda Bell
CTE Programming	eSchool Plus data	Yalanda Bell

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To achieve performance goals set forth in the charter as well as qualify for additional state and District funding levels for approved CTE programs, charter schools will need access to state and District standards and on-going best practices and training. The District needs insights and documentation of the CTE program implementation to ensure the funds allocated for CTE are being spent according to standards.

**Communications – Partial In Kind**  
**(as related to school emergencies and general information)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide access to Communications resources and training as needed to ensure charter understands protocols in emergency situations</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Communications</li> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in any related school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>• Provide guidance to charter staff in the event of emergency communications</li> </ul>	<ul style="list-style-type: none"> <li>• Attend any District trainings</li> <li>• Inform Communications personnel of any concerns in the Communications area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Include charter information in District reports and general informational notifications to the public</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Communications personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations such as inaccurate or incomplete information being distributed by the charter</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state or District audit finding</li> <li>• Ensure that the Communications department is given complete and accurate information in cases of emergency</li> </ul>
<b>Exclusions</b>	No Action	<ul style="list-style-type: none"> <li>• Inform Communications of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. To meet the District's obligations to our students, the District provides guidance and resources to ensure the charter follows proper student safety and security practices and processes.

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**Counseling, Psychological and Social Work (CPSW) – Full In Kind**  
**(as related to student health and safety, 504, Youth in Transition and graduation requirements)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide access to District resources as related to student health and safety, 504, Youth in Transition and graduation documentation</li> <li>Provide access to support personnel</li> <li>Provide access to the District's online resources via the FCS portal to include Affidavit of Residency forms</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of CPSW,</li> <li>Require personnel to use CPSW resources in a responsible manner and in alignment with FCS expectations</li> <li>Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in related District training programs</li> <li>Provide additional listings of District approved supportive resources such as contract social workers, etc., annually and/or on demand</li> <li>Provide analysis of student records as it relates to graduation on demand</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Exclusively use FCS approved systems for storage and monitoring of student CPSW records</li> <li>Inform CPSW personnel of any concerns in the CPSW area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor related CPSW records with the same schedule and rigor as in typical schools</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to CPSW personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or system staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Require the CPSW department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as certification waivers may result in the need for flexibility in CPSW processes and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform CPSW of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>



FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the CPSW Department when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Counselors/504 Training	Sign In Sheet	Tessa Barbazon
Social Workers Training	Sign In Sheet	Jackie Cathey
Psychologists Training	Sign In Sheets	Candace Ford
Compliance to CPSW expectations for typical schools to include appropriate remediation in response to any federal, state or District audit	Charter Compliance Survey	Tessa Barbazon, Jackie Cathey, Candace Ford

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, OCR, federal laws and programs in the area of CPSW to include NCLB. To meet the District’s obligations to our students and under the law, the system provides guidance, resources and monitoring practices to ensure the charter follows proper practices and processes in these areas.

### Early Intervention and Remedial Education Programs – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Early Childhood / Remedial Programs resources in the same manner as typical schools.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of Early Childhood / Remedial Programs</li> <li>Require personnel to use related resources in a responsible manner and in alignment with FCS expectations as it relates to staffing, delivery models, class size and instructional segments of service.</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use FCS approved systems for required student information purposes</li> <li>Inform Early Childhood / Remedial Programs personnel of any concerns in the Early Childhood / Remedial Programs area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor charter school Early Childhood / Remedial Programs with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Student Information personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share FTE findings as well as any federal or state audit findings</li> <li>Require the Early Childhood / Remedial Programs department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address FCS error reports, FTE errors, and any federal or state audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the Early Childhood / Remedial Programs and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Early Childhood / Remedial Programs of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Early Childhood / Remedial Programs Training	Sign In Sheet	Montreal Bell
Compliance to Early Childhood / Remedial Programs expectations for typical schools to include regular FTE, CPI and reporting error audits	Charter Compliance Survey	Montreal Bell

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school full access to the District's Early Childhood / Remedial Programs in that these are required under federal law per the Georgia waiver from NCLB. Additionally, the District is required to report the charter school under the District's accountability reports.

### English to Speakers of Other Languages – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate budget sufficient to ensure the charter school may meet federal ESOL standards</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all ESOL resources in the same manner as typical schools.</li> <li>Provide ESOL support personnel in the same manner as typical schools.</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel to meet federal standards</li> <li>Require personnel to use ESOL resources in a responsible manner and in alignment with FCS expectations</li> <li>Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all District ESOL training programs</li> <li>Provide access to all the District's online resources relevant to ESOL via the FCS portal</li> <li>Provide access to ESOL central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Exclusively use FCS approved systems for documentation and evaluation of ESOL programming</li> <li>Use all FCS approved ESOL forms to document compliance</li> <li>Inform ESOL personnel of any concerns in the ESOL area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor ESOL compliance with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints/concerns from stakeholders and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to ESOL personnel using FCS protocols</li> <li>Cooperate with the system to resolve concerns from parents, school, system staff or state/federal partners.</li> <li>Cooperate in site visits by the ESOL Department to confirm implementation of current industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on system operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk.</li> <li>Share compliance performance via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school.</li> <li>Participate in the annual Charter Compliance Survey</li> <li>Include the charter schools' data in all system reporting</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Proactively communicate with the ESOL Department regards any concerns the school's ability to meet federal standards</li> </ul>



<b>Exclusions</b>	Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the ESOL Program and will support that flexibility if possible.	Inform ESOL of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from Title I Department when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
ESOL Training	Sign In Sheet	Barbara Beaverson
Complete compliance to ESOL expectations for typical schools	Charter Compliance Survey	Barbara Beaverson

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To meet the District’s obligations to our students and under the law, the system provides guidance, resources and monitoring practices to ensure the charter follows proper practices and processes in these areas.

**Facilities Services– Partial In Kind**

(as related to charter owned or leased facilities ONLY.

Charters in District owned facilities will operate under a distinct agreement specific to the particular facility.)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"><li>• No Action: This department does not directly allocate to local schools.</li></ul>	<ul style="list-style-type: none"><li>• Allocate dollars sufficient to meet student needs</li></ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"><li>• Provide guidance to charter schools related to the processes required by the GADOE Facilities Services Division</li><li>• Provide District approval processes to allow the charter to comply with GADOE facility requirements</li></ul>	<ul style="list-style-type: none"><li>• Acquire resources sufficient to meet federal and state standards in the area of Facilities Services</li></ul>
<b>Services</b>	<ul style="list-style-type: none"><li>• Include charter school employees in any related District training programs</li><li>• Provide access to the District's online resources via the FCS portal</li><li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li></ul>	<ul style="list-style-type: none"><li>• Attend any required District trainings</li></ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"><li>• Communicate to charter school personnel using FCS protocols</li><li>• Perform site visits prior to facility openings and as needed throughout the term of the charter</li><li>• Include the charter in any related reporting and remediation processes</li><li>• Monitor complaints from community members and document school responsiveness</li></ul>	<ul style="list-style-type: none"><li>• Communicate to Facilities Services personnel using FCS protocols</li><li>• Cooperate with the District to resolve concerns from parents, school, state or District staff</li><li>• Participate in the annual FCS department survey</li><li>• Provide feedback on District operations in a timely manner</li><li>• Notify Facilities Services staff of any upcoming changes to the school location.</li></ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"><li>• Require immediate mandatory remediation in cases of serious violations or risk</li><li>• Promptly share federal, state or District audit findings</li></ul>	<ul style="list-style-type: none"><li>• Cooperate fully with mandatory FCS directives, policies and practices</li><li>• Promptly address any audit finding</li></ul>
<b>Exclusions</b>	<ul style="list-style-type: none"><li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the facility and will support that flexibility if possible.</li></ul>	<ul style="list-style-type: none"><li>• Inform Facilities Services of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li></ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. To meet the District's obligations to our students, the District provides guidance to ensure the charter can follow GADOE approved facility safety and security practices and processes.



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**Grants – Full In Kind**  
**(as related to District wide grants ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide resources sufficient to allow the charter to apply for state or federal grants</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of grant writing</li> <li>Purchase appropriate hardware and software to allow processing of grant documentation such as Excel, Adobe, document scanner, etc.</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Provide FCS personnel to collaborate on District-wide grant opportunities</li> <li>Provide summative reports on request of grant accounts</li> <li>Provide workflow processes for grants requiring District approval</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Inform Grant personnel of any concerns in the Grant area</li> <li>Create an appropriate tracking system to account for materials purchased under awarded grants</li> <li>Participate in any required activities per awarded District-wide grants</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Include the charter in the regular error reporting and remediation processes</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Grant personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share any federal or state audit findings</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any federal, state or District audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the use of the student information system and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Grants of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: None

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To meet the responsibilities to monitor the use of federal funds, the District needs to provide appropriate processes and support as well as an oversight mechanism.

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**Health and Physical Education– Partial In Kind**  
(as related to Fitness Gram and middle school intramurals)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all HPE resources and training in the same manner as typical schools.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of HPE</li> <li>Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>Provide support and access in the state mandated Fitness Gram program</li> <li>Allow the charter the option to participate in the intramural and extramural program</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use FCS approved systems for required student information purposes</li> <li>Inform HPE personnel of any concerns in the HPE area</li> <li>Inform the HPE staff by March if the charter plans on participating in the intramural/extramural program for the next school year</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to HPE personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share federal, state or District audit findings</li> <li>Require the HPE department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as non-standard facilities may result in the need for flexibility in the HPE programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform HPE of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the HPE Department when establishing documentation to reflect minimum compliance.

Compliance Area	Evidence	FCS Contact
HPE Training related to Fitness Gram	Sign In Sheet	Tasha Guadalupe
Compliance to HPE expectations for typical schools to include appropriate remediation in response to any federal, state or District audit	Charter Compliance Survey	Tasha Guadalupe

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. Additionally, charter schools may not waive provisions of NCLB accountability specifically as related to the Fitness Gram program. To meet the District's obligations to our students, the system provides guidance and resources to ensure the charter follows proper student safety and security practices and processes and can comply with the NCLB provisions.

**Internal Audits – Optional**  
**(as related to annual audits ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Make available a qualified auditor and arrange for payment to that auditor per the terms on the District agreement with that auditor</li> <li>Provide resources sufficient to allow the charter to cooperate with the “Agreed Upon Procedures Report”</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of financial management</li> <li>Purchase appropriate hardware and software to allow participation in a financial and program audit such as Excel, Adobe, document scanner, etc.</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Make available a qualified auditor to:               <ul style="list-style-type: none"> <li>Perform audits of the financial accounts to meet the requirements of the Georgia Charter Schools Act including, but not limited to,</li> <li>Allow the charter to submit the audit reports to the Georgia Department of Education by the following November 1st of each fiscal year-end being audited.</li> <li>Perform audits of agreed upon compliance items</li> </ul> </li> <li>Provide an “Agreed Upon Procedures Report”</li> <li>Finalize all audits, including the Director of Internal Audit’s review and any corrections or changes made to the projects, by September 21st of each year.</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings if needed</li> <li>Inform Internal Audits personnel of any concerns in the Student Information area</li> <li>Create an appropriate financial record system in alignment with Government Auditing Standards</li> <li>Arrange for 990 work independent of the District if needed</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Include the charter in the regular error reporting and remediation processes</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Internal Audit personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Make an immediate, written report to the start-up charter governing board and the Director of Internal Audits of all irregularities and illegal acts of which they become aware.</li> <li>Require the Internal Audit department participate in the annual Charter Compliance Survey</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any federal, state or DISTRICT audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the use of the accounting systems and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Internal Audits of the need for any exclusions to the typical processes in writing and well in advance of the exclusion’s implementation</li> </ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Internal Audit	Internal Audit	Laura Stowell; Monique Bonner; Susan Wright; James Yerich
Agreed Upon Procedures Report	Agreed Upon Procedures Report	Laura Stowell, James Yerich

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To meet the responsibilities to monitor the use of federal funds, the District needs to provide appropriate processes and support as well as an oversight mechanism.



### Master Calendar Scheduling – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide access to Scheduling resources and training as needed to ensure charter can meet minimum standards for FTE, specialty programming requirements and state mandates</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of scheduling</li> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in any related school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>• Provide guidance to charter staff experiencing scheduling issues</li> </ul>	<ul style="list-style-type: none"> <li>• Attend any District trainings</li> <li>• Inform Scheduling personnel of any concerns in the Scheduling area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Include charter information in District reports and general informational notifications to the public</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Scheduling personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state or District audit findings</li> </ul>
<b>Exclusions</b>	Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the schedule and will support that flexibility if possible	<ul style="list-style-type: none"> <li>• Inform Scheduling of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”. The charter schedule must be properly constructed so as to allow full compliance to TKES and the FTE counts as well as various other federal programs. To meet the District's obligations to our students, the system provides guidance and resources to ensure the charter follows proper scheduling practices and processes and can comply with the NCLB provisions.

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**Operational Planning– Partial In Kind**  
(As related to enrollment projections ONLY)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>No Action</li> </ul>	<ul style="list-style-type: none"> <li>Ensure charter has sufficient resources to conduct admissions and enrollment processes per federal law and District expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in any related District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>Include charter school data when projecting District enrollment levels</li> </ul>	<ul style="list-style-type: none"> <li>Attend any required District trainings</li> <li>Conduct student admissions per federal and District guidelines</li> <li>Inform Operational Planning of accepted students and waitlisted students by District deadlines (March 1)</li> <li>Maintain student records in eSchool Plus</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Include the charter in any related reporting and remediation processes</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Operational Planning personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school, state or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> <li>Notify Operational Planning staff of any upcoming changes to the school location.</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share federal, state or District audit findings</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as rolling admissions may result in the need for flexibility in the enrollment projections and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Operational Planning of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to fund charters no less favorably than typical schools. To meet this obligation, the Operational Planning Department must have accurate information regarding anticipated enrollment levels at all FCS approved schools no later than March 1. This will allow for the efficient projection of budgetary requirements for all schools in Fulton OCounty.

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### Professional Learning – Partial In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not allocate budget to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide access to District resources as related to professional development in the same manner as typical schools</li> <li>Provide access to support personnel</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide PD to charter school employees in those areas mandated such as health and safety trainings</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of CPSW,</li> <li>Require personnel to use CPSW resources in a responsible manner and in alignment with FCS expectations</li> <li>Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter employees in the PD360 network to document PLU for certification purposes</li> <li>Allow charter employees access to exclusive FCS, non-mandated trainings, such as FCS curriculum specific topics, in the same manner as out of District employees</li> <li>Include charter employees in all District training programs excluding those which are in restricted departments               <ul style="list-style-type: none"> <li><u>Curriculum</u> (except for state mandated Student Learning Objectives)</li> <li><u>Human Resources</u> (except for PSC regulations)</li> <li><u>Facilities Services and Maintenance</u> (except for health and safety regulations)</li> <li><u>Capital Programs</u> (except for health and safety regulations)</li> <li><u>Fulton Education Foundation</u> (District non-profit support organization)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Inform PD personnel of any concerns in the PD area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to PD personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or system staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as certification waivers may result in the need for flexibility in PD processes and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform PD of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to teacher qualifications under NCLB and Title II A. To meet the District's obligations to ensure compliance with Title II A and NCLB, the District provides guidance and in kind resources to charter schools in the same manner as to District typical schools.

### Research and Evaluation and Data Utilization – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all Accountability resources and training in the same manner as typical schools.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Accountability</li> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>• Process charter research requests and include charter data in all systemic reports</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Use FCS approved systems for required student data purposes</li> <li>• Inform Accountability personnel of any concerns in the Accountability area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor charter school Accountability with the same schedule and rigor as in typical schools</li> <li>• Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Student Information personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share FTE findings as well as any federal or state audit findings</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state or District audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the Accountability and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Accountability of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: None

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

To achieve performance goals set forth in the charter, charter schools will need access to District and state data in the same manner as typical schools as well as data that may be specific to the innovations in place in the charter contract.



### Records Management – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not allocate budget to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all Record Management resources in the same manner as typical schools.</li> <li>• Provide required support and resources using the same processes as a typical school.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Record Management, specifically a record management contact</li> <li>• Maintain and secure student records and business records using the same processes as a typical school</li> <li>• Supply sufficient computer hardware to allow charter school personnel access to District electronic resources</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all school District training programs</li> <li>• Provide access to the District's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Use the District forms and processes for business records and student records</li> <li>• Process student records in a prompt manner to ensure that student transfers in and out of the charter school are expedited</li> <li>• Respond to Court Orders and Subpoenas in a timely and compliant manner</li> <li>• Follow the Record Retention schedule as posted on the portal and maintain record security for the duration of the charter. (Note: If the charter ceases operations, the governing board will retain all business records for the duration required. All permanent student records (to include TAG, ESOL, SEC, etc.) will be transferred to the student's receiving school via the electronic student information system or be moved to FCS Records Management department for handling.)</li> <li>• Inform Record Management personnel of any concerns in the Record Management area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor Record Management files with the same schedule and rigor as in typical schools</li> <li>• Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices and minimum legal standards</li> <li>• Include the charter in the regular error reporting and remediation processes</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Record Management personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>



<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk to include, but not limited to FERPA, document retention and student records</li> <li>• Promptly share any District, federal or state audit findings</li> <li>• Require the Record Management department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any District, federal or state audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as a distinct governing board may result in the need for flexibility in the use of the Record Management system and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Record Management of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

#### FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Record Management Contact Person	Email Notification	Angela Lane
Compliance to Record Management expectations for typical schools	Charter Compliance Survey	Angela Lane

#### Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school full access to the system's Record Management system and student data system via the system's internal portal so the system may ensure and monitor federal compliance and achievement of charter school goals as well as provide access for the many state and federal programs which require that FCS authorized charters be included in District reports.

### **Safety and Security– Partial In Kind**

The FCS Office of Safety and Security offers the departments of Student Health Services and Emergency Preparedness to charter schools as in kind. The FCS Police Department and the Risk Management Department are Restricted Departments.

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• Allocate personnel allotments and federal dollars in the same manner as typical schools</li> <li>• Allocate emergency phone communication funds. These funds are noted as place holders in the charter schools' budget to pay for the allocated emergency phone.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate sufficient dollars to maintain student safety and provide health services and emergency preparedness to the same standard as typical FCS schools</li> <li>• The charter schools are allocated emergency phone dollars by the District and then billed by the District to cover the services. Schools may not spend these dollars.</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide access to all Student Health Services and Emergency Preparedness resources to charter schools (excluding any capital dollars)</li> <li>• Provide required support property, materials and resources using the same processes as a typical school</li> <li>• Provide Learning Community level support Student Health Services personnel in the same manner as typical schools</li> <li>• Ensure charter schools have access to the District safety checklist, the volunteer processing and security identification system and the on line school drill system</li> <li>• Include the charter school parents in the District's "school messenger" emergency notification system. This is used rarely, but is a vital notification to parents of situations such as emergency school closings, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Student Safety, Health Services and Emergency Preparedness</li> <li>• Require personnel to use FCS property and resources in a responsible manner and in alignment with FCS expectations</li> <li>• Supply sufficient computer hardware to allow charter school personnel access to District electronic resources</li> <li>• Meet expectations using the District safety checklist and the on line school drill system.</li> <li>• Appropriately address any volunteers who are identified with risk factors by the District's volunteer processing and security identification system</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in all Student Health Services and Emergency Preparedness school District training programs</li> <li>• Include appropriate charter school employees in the FCS Student Health Services and Emergency Preparedness internal websites for dissemination of materials and information.</li> <li>• Provide access to the District's online resources via the FCS portal which allows for electronic storage and dissemination of school safety plans.</li> <li>• Provide access to Student Health Services and Emergency Preparedness central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Attend District trainings</li> <li>• Use the FCS Safety and Security Portal which allows for electronic storage and dissemination of school safety plans.</li> </ul>

	<ul style="list-style-type: none"> <li>• Provide additional listings of District approved supportive resources such as community programs, etc., annually and/or on demand</li> </ul>	
<b>Special Processes</b>	<ul style="list-style-type: none"> <li>• Notify the charter department and the charter school of any issues which require immediate action on the part of the charter in the area of health/safety</li> </ul>	<ul style="list-style-type: none"> <li>• Follow the emergency communications processes outlined in the School Safety Plan if needed</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate with charter school personnel using FCS protocols</li> <li>• Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Monitor complaints from community members and document school responsiveness</li> <li>• Schools are required to use the FCS electronic School Safety Plan. This plan is retained by the District in the FCS Safety and Security Portal and is available to all local agencies in the event of an emergency. Additionally the plan is reviewed by staff and the state for adequacy and inclusiveness.</li> <li>• The District requires charter school to participate in the various drills (tornado, intruder, etc.) and requires charter schools utilize the on line District to document compliance.</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate with FCS personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Cooperate in site visits by the departments implementing Student Health Services and Emergency Preparedness to confirm implementation of current industry best practices, minimum legal standards and/or specific charter innovations</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on Districts operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Require the departments implementing Student Health Services and Emergency Preparedness participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>
<b>Exclusions</b>	Understand that certain charter school innovations such as certification waivers may result in the need for flexibility in processes and will support that flexibility if possible.	Inform Student Health Services and Emergency Preparedness of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation

### FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from Student Health Services and Emergency Preparedness departments when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Student Health Services Training	Sign In Sheet	Lynne Meadows
Compliance to Emergency Preparedness and health and safety expectations for typical schools	Charter Compliance Survey	Paul Hildreth

### Justification for Relationship:

Extent of Relationship: Under state law, the FCS PD does not have jurisdiction in buildings not owned by the school system. Charter Schools located in their own facilities or facilities which they rent must contact the local police department for police services. However, the system does provide guidance and resources to ensure charter school provide proper student safety and security as required by our system obligations to our students. The following policies will remain in effect at all FCS Charter Schools:

Policy EBB - Safety  
Policy EBBF - Safety Inspections  
Policy EGB - Student Insurance Program  
Policy GBRAA - Staff Communicable Diseases  
Policy IFCB - Field Trips  
Policy IFCD - School Volunteers  
Policy JGC - Student Health Services  
Policy JGCB - Immunizations  
Policy JGCC - Student Communicable Diseases  
Policy JGCD - Health Services Medications  
Policy JGEB - Child Abuse and Neglect Reporting  
Policy JGF - Student Eye Protection  
Policy JGFG - Accidents  
Policy KM - Visitors  
Guideline AFC - Emergency Closing  
Guideline FEE - Searches  
Guideline GBRAA - Universal Precautions  
Guideline IFGBD - Monitoring & Video Recording  
Guideline JGC - Student Health Services  
Guideline JGCD - Medication Administration & Storage  
Guideline JGEB - Child Abuse and Neglect Reporting

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**Special Education – Exceptional Children – Full In Kind**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs as identified in IEPs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all SEC resources in the same manner as typical schools</li> <li>Provide required Support Technology property and resources using the same processes as a typical school.</li> <li>Provide Learning Community level SEC support personnel in the same manner as typical schools</li> <li>Provide support of the SEC Compliance Coordinator and the SEC Program Coordinator in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of SEC</li> <li>Require personnel to use SEC resources in a responsible manner and in alignment with FCS expectations</li> <li>Maintain and secure FCS system technology property using the same processes as a typical school</li> <li>Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school system SEC training programs</li> <li>Include appropriate charter school employees in the FCS SEC Portal (Easy IEP) which allows for electronic storage and monitoring of IEPs. This program is maintained by the system in the FCS Portal and is available to all permissioned charter school employees following the same permissions protocols in place for typical schools.</li> <li>Provide access to the system's online resources via the FCS portal</li> <li>Provide access to SEC central office staff in the same manner and following the same protocols as typical schools</li> <li>Provide additional listings of system approved supportive resources such as community programs, etc., annually and/or on demand</li> </ul>	<ul style="list-style-type: none"> <li>Attend system trainings</li> <li>Exclusively use FCS approved systems for storage and monitoring of IEP</li> <li>Inform SEC personnel of any concerns in the SEC area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor IEP files with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to SEC personnel using FCS protocols</li> <li>Cooperate with the system to resolve concerns from parents, school or system staff</li> <li>Cooperate in annual site visits by the SEC Department to confirm implementation of current industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on systems operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>





	<ul style="list-style-type: none"> <li>Require the SEC department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in SEC Programs and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform SEC of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

#### FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from SEC department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of SEC documentation, IEP information will not be shared with the Charter Department by SEC or charter school staff unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Easy IEP Training	Sign In Sheet	Cristy Smith
Complete compliance to SEC expectations for typical schools	Charter Compliance Survey	Patricia Gilland

#### Justification for Relationship:

Under GADOE Charter School Rule 160-4-9-.04 in the area Services to Exceptional Children (SEC) the FCS has the responsibility to:

6. Distribute applicable federal, state, and local funding to local charter schools in a timely manner and in accordance with law and ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds; and
7. Ensure that the requirements of the Individuals with Disabilities Education Act (IDEA) are met. The local board must have a plan to ensure that the local system shall:
  - (i) Serve students with disabilities attending the local charter school in the same manner as it serves all other students with disabilities in its other local schools; and
  - (ii) Provide funds to local charter schools on the same basis as it provides funds to its other local schools, including proportional distribution based on relative enrollment of children with disabilities.

The charter school will:

- a) be obligated to provide a full continuum of services to disabled students to the same extent as other schools in the System and allocate sufficient monies in the annual operating budget to provide those services,
- b) require its instructional support teachers and special education teachers to attend the System's special education professional development programs to the same extent required of other schools in the System,
- c) implement the same identification, evaluation, placement, reporting, and due process procedures and use the same special education forms as other schools in the System
- d) submit to program review by state and local officials to the same extent required of other schools in the System,
- e) use the FCS IEP management system,
- f) provide free transportation and other related services when required by a student's IEP,
- g) include reasonably anticipated special education costs in the budget(s), and
- h) indemnify FCS in the event FCS is held liable for the charter school's failure to provide eligible disabled students with the special education, related services, program accommodations, and due process to which they are entitled under state and federal law.

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### SST/RTI – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all SST/RTI resources and training in the same manner as typical schools.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of SST/RTI</li> <li>Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use FCS approved systems for required student information purposes</li> <li>Inform SST/RTI personnel of any concerns in the SST/RTI area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor charter school SST/RTI implementation with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to SST/RTI personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share FTE findings as well as any federal or state audit findings</li> <li>Require the SST/RTI department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address FCS error reports, FTE errors, and any federal or state audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the SST/RTI programming and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform SST/RTI of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
SST/RTI Training	Sign In Sheet	Christi Bounds
Compliance to SST/RTI expectations for typical schools to include regular FTE, CPI and reporting error audits	Charter Compliance Survey	Christi Bounds

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school full access to the District's SST/RTI in that these are required under federal law per the Georgia wavier from NCLB. Additionally, the District is required to report the charter school under the District's accountability reports.

**Student Discipline Department– Partial In Kind**  
**(as related to Due Process, OCR and CCRPI reporting)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate sufficient dollars to ensure students' Due Process rights and civil rights are held to the same standard as typical FCS schools</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide access to Discipline Department resources (excluding any capital dollars)</li> <li>Provide required support materials and resources using the same processes as a typical school</li> <li>Provide access to support personnel in the same manner as typical schools</li> <li>Provide the FCS Student Code of Conduct for all students if the charter is using the District code</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of student discipline and related processes</li> <li>Require personnel to use FCS property and resources in a responsible manner and in alignment with FCS expectations</li> <li>Supply sufficient computer hardware to allow charter school personnel access to District electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all Discipline Department District training programs</li> <li>Include appropriate charter school employees internal websites for dissemination of materials and information.</li> <li>Provide access to the District's online resources via the FCS portal.</li> <li>Provide additional listings of District approved supportive resources such as hearing officers, etc., annually and/or on demand</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>(If the charter is using the District code) distribute the FCS Code of Conduct to all students.</li> <li>(if the charter is NOT using the District code) distribute a school code which follows FCS guidance to all students</li> <li>Ensure parent FERPA permissions in eSchool Plus is current</li> <li>Ensure parents understand the charter discipline cycle and that appeals to governing boards decisions can be made are to be made directly to the FCBOE</li> </ul>
<b>Special Processes</b>	<ul style="list-style-type: none"> <li>Notify the charter department and the charter school of any issues which require immediate action on the part of the charter in the area of student discipline</li> </ul>	<ul style="list-style-type: none"> <li>Will not counsel a student or guardian to voluntarily withdraw from the charter in lieu of the receipt of discipline in accordance with the applicable code of conduct or in lieu of the provision of state and federally mandated services.</li> <li>Ensure that all students in Fulton County are afforded the same level of federal due process and any removal from a charter will follow FCS standards</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate with charter school personnel using FCS protocols</li> <li>Monitor complaints from community members and document school responsiveness</li> <li>Review electronic files for discipline reporting practices in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Communicate with FCS personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on Districts operations in a timely manner</li> <li>Use the FCS eSchool Plus to document discipline incidents</li> </ul>





		<ul style="list-style-type: none"> <li>Follow the guidance regarding GADOE reporting levels for specific incident types</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Require the Discipline Department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>
<b>Exclusions</b>	Understand that certain charter school innovations such as administrator certification waivers may result in the need for flexibility in processes and will support that flexibility if possible.	Inform Discipline Department of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation

#### FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from Title I Department when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Discipline Department Training	Sign In Sheet	Deana Ingraham
Compliance to Discipline Department expectations for typical schools in the areas of due process, OCR and reporting under NCLB	Charter Compliance Survey	Deana Ingraham

#### Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 et seq.)

Additionally, per the charter contract, FCS has the responsibility to ensure the Charter School shall comply with federal due process procedures as defined by FCS regarding student discipline and dismissal.

### Student Information – Full In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Student Information resources and training in the same manner as typical schools.</li> <li>Provide required Support Technology property and resources using the same processes as a typical school.</li> <li>Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of Student Information, specifically a full time data clerk</li> <li>Require personnel to use eSchool Plus and related resources in a responsible manner and in alignment with FCS expectations</li> <li>Maintain and secure FCS District technology property using the same processes as a typical school</li> <li>Supply sufficient computer hardware to allow charter school personnel access to District electronic resources</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use FCS approved systems for required student information purposes (Note: Charters may elect to use additional student information programs, however, the FCS approved program needs to be the primary program and any additional programs should be secondary.)</li> <li>Inform Student Information personnel of any concerns in the Student Information area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor Student Information files with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Include the charter in the regular error reporting and remediation processes</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Student Information personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share FTE and CPI findings as well as any federal or state audit findings</li> <li>Require the Student Information department participate in the annual Charter Compliance Survey</li> <li>Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address FCS error reports, FTE and CPI errors, and any federal or state audit finding</li> <li></li> </ul>



	based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.	
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the use of the student information system and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Student Information of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Data Clerk Training	Sign In Sheet	Beth Russell
Complete compliance to Student Information expectations for typical schools to include regular FTE, CPI and reporting error audits	Charter Compliance Survey	Beth Russell

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District provide the charter school full access to the District's extensive student information system and student data system via the District's internal portal so the District may ensure and monitor federal compliance and achievement of charter school goals as well as provide access for the many state and federal programs which require that FCS authorized charters be included in District reports.

**Talent– Partial In Kind**  
**(as related to NCLB ONLY)**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all Certification resources and training in the same manner as typical schools.</li> <li>• Provide required certification support and resources using the same processes as a typical school.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> <li>• Provide a safe and secure personnel records documentation process to allow District the most current and accurate information of charter compliance to NCLB</li> </ul>	<ul style="list-style-type: none"> <li>• Hire appropriate personnel in the area of Certification, specifically a Human Resources contact</li> <li>• Maintain and secure personnel records using the system provided software system</li> <li>• Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Include charter school employees in District training programs</li> <li>• Provide access to the system's online resources via the FCS portal</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Attend system trainings</li> <li>• Use the District forms and processes for personnel records and related class scheduling as it relates to NCLB minimum standards</li> <li>• Process personnel records within one business day of any personnel changes</li> <li>• Implement the Certification processes mandated by the Georgia Waiver from NCLB</li> <li>• Inform Certification personnel of any concerns in the Certification area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor Certification files with the same schedule and rigor as in typical schools</li> <li>• Include the charter in the regular error reporting and remediation processes</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Certification personnel using FCS protocols</li> <li>• Cooperate with the system to resolve concerns from parents, school or system staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on system operations in a timely manner</li> <li>• Meet all federal, state and District reporting dates to include FTE and CPI</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share any District, federal or state audit findings</li> <li>• Require the Certification department participate in the annual Charter Compliance Survey</li> <li>• Share compliance levels via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any District, federal or state audit finding</li> </ul>



	based on data gathered from the various interactions with the charter school. Mandatory Actions are enforced by the Charter Department.	
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as certification waivers may result in the need for flexibility in the Certification processes and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Certification of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Expectations</b>	<b>Evidence</b>	<b>FCS Contact</b>
Certification Training	Sign In Sheet	Celeste Stansberry
Compliance to expectations for typical schools to include regular FTE, CPI and reporting error audits	Charter Compliance Survey	Celeste Stansberry, Dawn Rose

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school access to the District's Certification department as related to NCLB in that these are required under federal law per the Georgia wavier from NCLB. Additionally, the District is required to report the charter school under the District's accountability reports.



### Teaching Museums – Optional

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Teaching Museum resources in the same manner as typical schools</li> <li>Provide Teaching Museum services to the charter at the same rate as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Require personnel to use Teaching Museum resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in any related District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend any required District trainings</li> <li>Pay for services/materials in a timely manner</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Include the charter in any related reporting and remediation processes</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Teaching Museum personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school, state or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as autonomous budget control may result in the need for flexibility in the payment for items and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Teaching Museum of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

Fulton County Schools does not include charters in their curriculum programs except per FCBOE policy or law. However, Teaching Museum can make available services and goods to charters in the same manner that they do to other schools.

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### Technology Management– Partial In Kind

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not allocate budget to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Technology Infrastructure Management resources in the same manner as typical schools in those areas required for reporting and monitoring, specifically eSchool Plus, FCS portal access, FCS Active Directory accounts, GADOE Portal access, Home Access for parents/guardians, and the IT Help Desk</li> <li>Provide required support and resources for the above listed areas using the same processes as a typical school.</li> <li>Provide access to support personnel for the above listed areas in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel in the area of Technology Infrastructure Management, specifically a school IT contact</li> <li>Supply sufficient computer hardware to allow charter school personnel access to District and state electronic resources</li> <li>Purchase necessary equipment to fulfill state mandated testing requirements</li> <li>Inform the District annually of the technology resources in the school for inclusion in the state required technology report</li> </ul>
<b>In Kind Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> <li>Create and maintain a technology infrastructure that will allow charter school employees access to the District portal as permissioned</li> <li>Create and maintain a technology process that will allow charter school parents the same level of transparency and information as typical school parents</li> <li>Create and maintain a technology process that will allow communities the same level of transparency and information as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend District trainings</li> <li>Use District created data systems to FCS standards and expectations</li> <li>Inform Technology Infrastructure Management personnel of any concerns in the Technology Infrastructure Management area using FCs protocols to include use of the IT Help Desk</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Perform data audits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices and minimum legal standards</li> <li>Include the charter in the regular error reporting and remediation processes</li> <li>Monitor complaints from stakeholders and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Technology Infrastructure Management personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share any District, federal or state audit findings</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any District, federal or state audit finding</li> </ul>



<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as distinct computer systems may result in the need for flexibility in the use of the Technology Infrastructure Management system and will support that flexibility if possible</li> </ul>	<ul style="list-style-type: none"> <li>Inform Technology Infrastructure Management of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the department when establishing documentation to reflect minimum compliance. Note, due to the confidential nature of certain student documentation, some confidential information may not be shared with the Charter Department unless specifically required to resolve a specific issue and then only in a confidential manner.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
School IT contact	Email Notification	Kenny Wilder

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)

These responsibilities require that the District prove the charter school full access to the system's Technology Infrastructure Management system and student data system via the system's internal portal so the system may ensure and monitor federal compliance and achievement of charter school goals as well as provide access for the many state and federal programs which require that FCS authorized charters be included in District reports.

### **Title I – Full In Kind**

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>Allocate personnel allotments and federal dollars in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to ensure the charter school may meet federal Title I standards in the area of comparability and all minimum federal standards</li> <li>If qualifying for School wide Title I, the charter will allocate dollars sufficient to meet all components of the program plan as set forth in Section 1114 in ESEA.</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Title I resources in the same manner as typical schools</li> <li>Provide Learning Community level Title I support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Hire appropriate personnel to meet federal comparability standards</li> <li>Require personnel to use Title I resources in a responsible manner and in alignment with FCS expectations</li> <li>Supply sufficient computer hardware to allow charter school personnel access to system electronic resources</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in all school system Title I training programs</li> <li>Include appropriate charter school employees in the FCS Title I team site (School Management) which includes all required forms, calendars, etc. This program is maintained by the system in the FCS Portal and is available to all permissioned charter school employees following the same permissions protocols in place for typical schools.</li> <li>Provide access to all the system's online resources relevant to Title I via the FCS portal</li> <li>Provide access to Title I central office staff in the same manner and following the same protocols as typical schools</li> <li>Provide access to procurement processes in a manner that will allow the charter to purchase Title I materials</li> <li>Maintain the charter schools' Title I budgets in FCS SAP</li> </ul>	<ul style="list-style-type: none"> <li>Attend system trainings</li> <li>Exclusively use FCS approved systems for documentation and evaluation of school improvement plans and budgets</li> <li>Maintain daily the FCS student information system (eSchool Plus) and charter personnel system (AppliTracks) to allow the Title I Department immediate and accurate information on the school's implementation of the Title I plan</li> <li>Use all FCS approved Title I forms to document compliance as located on the FCS Title I team site (School Management)</li> <li>Inform Learning Community level Title I personnel of any concerns in the Title I area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Monitor Title I compliance with the same schedule and rigor as in typical schools</li> <li>Perform site visits following the same schedule and rigor as in typical schools to confirm implementation of industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Monitor complaints/concerns from stakeholders and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Title I personnel using FCS protocols</li> <li>Cooperate with the system to resolve concerns from parents, school, system staff or state/federal partners.</li> <li>Cooperate in site visits by the Title I Department to confirm implementation of current industry best practices, minimum legal standards and/or specific charter innovations</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on system operations in a timely manner</li> </ul>



<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk. All Mandatory Actions are enforced by the Charter Department.</li> <li>• Share compliance performance via a midyear and end of year report. These reports will contain Commendations, Suggested Improvements and Mandatory Actions based on data gathered from the various interactions with the charter school.</li> <li>• Participate in the annual Charter Compliance Survey</li> <li>• Include the charter schools' data in all system reporting</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Proactively communicate with the Title I Department regards any concerns the school's ability to meet federal standards</li> </ul>
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FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from Title I Department when establishing documentation to reflect minimum compliance.

Compliance Area	Evidence	FCS Contact
Title I Training	Sign In Sheet	Catherine Harper
Complete compliance to Title I expectations for typical schools	Charter Compliance Survey	Catherine Harper

Justification for Relationship:

The FCBOE accepts all the responsibilities outlined in law, specifically to “ensure that local charter schools comply federal accountability requirements”, “to enforce clear expectations for, and ensure achievement of performance goals set forth in the charters” and “to ensure that funds are spent according to applicable laws, rules, policies, and guidelines, including requirements for the monitoring of the use of federal funds” (O.C.G.A. § 20-2-2065(b)(2) and § 20-14-30 *et seq.*)



**Transportation – If Using FCS Transportation Department – Optional**

(The FCS Transportation Department will either provide the service to the charter school or offer the charter a cash equivalent which the charter may allocate for transportation or other purposes. Charters are not obligated to provide transportation unless it is mandated by a student's IEP or homeless status.)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>• No Action: This department does not allocate budget to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>• Provide complete access to all Transportation resources and training in the same manner as typical schools.</li> <li>• Provide access to support personnel in the same manner as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Create a charter school transportation zone in the same manner as that created for typical schools</li> <li>• Provide services to charter students in the transportation zone following the same protocols and processes as those in place at typical schools</li> <li>• Provide access to the District's online resources via the FCS portal to include FCS buses for in state field trips</li> <li>• Provide access to an approved vendor list (located in the Risk management Dept.) for out of state field trips upon request</li> <li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Transportation personnel of any concerns in the Transportation area</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>• Communicate to charter school personnel using FCS protocols</li> <li>• Monitor charter school Transportation with the same schedule and rigor as in typical schools</li> <li>• Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate to Transportation personnel using FCS protocols</li> <li>• Cooperate with the District to resolve concerns from parents, school or District staff</li> <li>• Participate in the annual FCS department survey</li> <li>• Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>• Require immediate mandatory remediation in cases of serious violations or risk</li> <li>• Promptly share FTE findings as well as any federal, state or District audit findings</li> </ul>	<ul style="list-style-type: none"> <li>• Cooperate fully with mandatory FCS directives, policies and practices</li> <li>• Promptly address any federal, state or District audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the Transportation and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Inform Transportation of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. To meet the District's obligations to our students, the system provides guidance and resources to ensure the charter follows proper student safety and security practices and processes.

Additionally, under GADOE Charter School Rule 160-4-9-.04 the FCS has the responsibility to:

"Notwithstanding the requirement to provide transportation and food service funding, local boards and start-up charter schools may enter into a separate agreement that allows the District to provide transportation services and food service in lieu of the proportionate cash payment otherwise required."

**Transportation – If Using Contracted Transportation Service - Optional**

(The FCS Transportation Department will either provide the service to the charter school or offer the charter a cash equivalent which the charter may allocate for transportation or other purposes. Charters are not obligated to provide transportation unless it is mandated by a student's IEP or homeless status.)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"><li>• Allocate transportation funding in the charter budget to reflect transportation reimbursement for those students living in the system designed transportation zone</li></ul>	<ul style="list-style-type: none"><li>• Allocate dollars sufficient to meet student needs</li></ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"><li>• Provide access to support personnel in the same manner as typical schools</li></ul>	<ul style="list-style-type: none"><li>• Require personnel to use related resources in a responsible manner and in alignment with FCS expectations</li></ul>
<b>Services</b>	<ul style="list-style-type: none"><li>• Create a charter school transportation zone in the same manner as that created for typical schools for funding purposes</li><li>• Provide access to the District's online resources via the FCS portal to include FCS buses for in state field trips</li><li>• Provide access to an approved vendor list (located in the Risk management Dept.) for out of state field trips upon request</li><li>• Provide access to central office staff in the same manner and following the same protocols as typical schools</li></ul>	<ul style="list-style-type: none"><li>• Inform Transportation personnel of any concerns in the Transportation area</li></ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"><li>• Communicate to charter school personnel using FCS protocols</li><li>• Monitor charter school Transportation per to include monthly phone District check ins, annual state reports and state inspections</li><li>• Monitor complaints from community members and document school responsiveness</li></ul>	<ul style="list-style-type: none"><li>• Communicate to Transportation personnel using FCS protocols</li><li>• Cooperate with the District to resolve concerns from parents, school or District staff</li><li>• Participate in the annual FCS department survey</li><li>• Provide feedback on District operations in a timely manner</li></ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"><li>• Require immediate mandatory remediation in cases of serious violations or risk</li><li>• Promptly share FTE findings as well as any federal, state or District audit findings</li></ul>	<ul style="list-style-type: none"><li>• Cooperate fully with mandatory FCS directives, policies and practices</li><li>• Promptly address any federal, state or District audit finding</li></ul>
<b>Exclusions</b>	<ul style="list-style-type: none"><li>• Understand that certain charter school innovations such as alternative daily schedules may result in the need for flexibility in the Transportation and will support that flexibility if possible.</li></ul>	<ul style="list-style-type: none"><li>• Inform Transportation of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li></ul>

FCS Minimum Documentation Checklist:

If needed, the Charter Department may request following items from the Transportation Department when establishing documentation to reflect minimum compliance.

<b>Compliance Area</b>	<b>Evidence</b>	<b>FCS Contact</b>
Monthly compliance phone call	Sign In Sheet	Lynn Simpson
Annual GADOE report	Copy of report and related files	Lynn Simpson
Compliance to Transportation Dept. expectations to include appropriate remediation in response to any federal, state or District audit, compliance with GADOE regulations	Charter Compliance Survey	Lynn Simpson

Justification for Relationship:

The charter is subject to all federal, state, and local rules, regulations, court orders, and statutes relating to the protection of the physical health and safety of school students, employees, and visitors. To meet the District's obligations to our students, the system provides guidance and resources to ensure the charter follows proper student safety and security practices and processes.

Additionally, under GADOE Charter School Rule 160-4-9-.04 the FCS has the responsibility to:

"For the purpose of calculating the transportation and food service funding required to be paid to start-up charter schools, local boards shall develop a ratio that takes into account total District spending on transportation and food service and then determine the proportionate share to which any start-up charter school is entitled. "

**Warehouse, Mail and Printing Services– Partial In Kind**  
(As related to materials sales and purchases and mail service ONLY  
)

	<b>FCS WILL:</b>	<b>THE CHARTER SCHOOL WILL:</b>
<b>Budget Allocations</b>	<ul style="list-style-type: none"> <li>No Action: This department does not directly allocate to local schools.</li> </ul>	<ul style="list-style-type: none"> <li>Allocate dollars sufficient to meet student needs</li> </ul>
<b>Resource Allocations</b>	<ul style="list-style-type: none"> <li>Provide complete access to all Warehouse/ Printing/Mail resources in the same manner as typical schools</li> <li>Provide Mail services to the charter at no charge</li> </ul>	<ul style="list-style-type: none"> <li>Require personnel to use Warehouse/Printing/Mail resources in a responsible manner and in alignment with FCS expectations</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>Include charter school employees in any related District training programs</li> <li>Provide access to the District's online resources via the FCS portal</li> <li>Provide access to central office staff in the same manner and following the same protocols as typical schools</li> </ul>	<ul style="list-style-type: none"> <li>Attend any required District trainings</li> <li>Pay for services/materials in a timely manner</li> </ul>
<b>Monitoring Practices</b>	<ul style="list-style-type: none"> <li>Communicate to charter school personnel using FCS protocols</li> <li>Include the charter in any related reporting and remediation processes</li> <li>Monitor complaints from community members and document school responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>Communicate to Warehouse/Printing personnel using FCS protocols</li> <li>Cooperate with the District to resolve concerns from parents, school, state or District staff</li> <li>Participate in the annual FCS department survey</li> <li>Provide feedback on District operations in a timely manner</li> </ul>
<b>Enforcement Practices</b>	<ul style="list-style-type: none"> <li>Require immediate mandatory remediation in cases of serious violations or risk</li> <li>Promptly share federal, state or District audit findings</li> </ul>	<ul style="list-style-type: none"> <li>Cooperate fully with mandatory FCS directives, policies and practices</li> <li>Promptly address any audit finding</li> </ul>
<b>Exclusions</b>	<ul style="list-style-type: none"> <li>Understand that certain charter school innovations such as autonomous budget control may result in the need for flexibility in the payment for items and will support that flexibility if possible.</li> </ul>	<ul style="list-style-type: none"> <li>Inform Warehouse / Printing of the need for any exclusions to the typical processes in writing and well in advance of the exclusion's implementation</li> </ul>

FCS Minimum Documentation Checklist: NONE

Justification for Relationship:

Fulton County Schools does not include charters in their capital programs except per FCBOE policy. However, Warehouse and Printing Departments can make available services and goods to charters in the same manner that they do to other community entities. Equally so, the Mail Service needs to include charters for the benefit of both charter and central office departments to ensure meaningful and timely flow of information that might not be efficiently sent electronically.

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# Appendix Items

## **County/Start Up Charter Minimum Compliance Checklist SY15/16**

The charter schools will access this checklist via the Charter School SharePoint on the FCS Portal. As acceptable evidence is uploaded, the documentation is automatically routed to the appropriate recipient/department.

These evidences are the minimum expectations required of Charter Schools Only.

In June 2015 the District awarded a contract to an independent auditor to not only perform the required annual financial audit of charter schools, but also to audit the schools as it relates to these minimum compliance items. This program audit will provide the needed validity for the submitted items, thus protecting both the charter and the department.

Additional departments do require specific items from all FCS schools, including Charter Schools. These are requested through normal communications processes such as Thru Memorandums to Principals or emails directly to staff. Failure to comply with department directives will be noted either through communications with the Charter Department for Action, the Charter School Annual Survey and/or the Interim Compliance Memo.



<b><u>AREA OF RESPONSIBILITY</u></b>	<b><u>CHARTER OBLIGATIONS</u></b>	<b><u>DUE DATE</u></b>	<b><u>ACCEPTABLE EVIDENCE</u></b>	<b><u>FCS CONTACT INFORMATION/RECEPIENT</u></b>
<b>Governance Board</b>				
Financial	GB Approval of Budget	July 30	Copy of Approved GB Minutes (.pdf)	Laura Stowell
Legal	GB Approval of FCS LOA	July 30	Copy of Signed LOA	Laura Stowell
Financial	End of Year Statements	July 30	YTD Income/Expense Statement and Balance Sheet (.pdf)	Laura Stowell; Monique Bonner
School Improvement Goals	Response to Compliance Report	September 15	Written Response from GB	Laura Stowell
Operations	Non-Profit Status	August 30	Copy of Current Certificate (.pdf)	Laura Stowell
Operations	Evidence of SACS/AdvancED Certification	August 30	Copy of Current Certificate (.pdf)	Laura Stowell
Financial	Insurance	August 30	Copy of Current Policy Coversheet (.pdf)	Laura Stowell; Lucious Rounsaville
Operations	Listing of Current Board Members	September 15	GB Listing Spreadsheet	Laura Stowell; Julie Baldwin
Operations	GB Approval of GADOE Report and Academic Form	September 30	Copy of Approved GB Minutes (.pdf)	Laura Stowell
Financial	Independent Audit	October 1	Audit (.pdf)	Laura Stowell; Monique Bonner; Susan Wright; James Yerich
Safety/Security	Evidence of GB Fingerprinting/Background Check	October 1	Visual Inspection Records	Laura Stowell
Operations	GB Approval of State of School Address	December 1	Copy of Approved GB Minutes (.pdf)	Laura Stowell

<b>Principal Responsibilities</b>				
Operations	Current Personnel Files	August 30	Listing of Primary Contact Personnel on "Academics" portal site (screen shot)	Laura Stowell; Dawn Scullion
Safety and Security	Student Code	August 30	Copy of Student Code (.pdf)	Laura Stowell, Deana Ingraham
Safety and Security	School Safety Plan	August 30	Copy of state plan approval email notice (pdf)	Laura Stowell; Paul Hildreth
Operations	Submission of GADOE Report and Academic Form	October 1	GADOE Report (.pdf)	Laura Stowell
School Improvement Goals	State of the School (SOSA)	December 1	Copy of Presentation (.pdf)	Laura Stowell
Operations	Lottery Video	March 1	Video Recording in Vimeo	Laura Stowell

## **Charter School Calendars/School Days**

Note: Hapeville Middle and Hapeville Career Academy follow the FCS calendar exactly.

## 2015-2016 Chattahoochee Hills Charter School Calendar

July 2015						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2015						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July	
4	Independence Day - School Closed
27-31	Grade Level Chairs and New Teachers Report

August	
3-6	Returning Teachers Report
7	New Student Orientation - All Grades
10	First Day of School - 1st Semester Begins

September	
7	Labor Day - School Closed
24-25	Chatt Hills Event - School Closed

October	
9	Teacher Workday - Students do not report
12	Columbus/Indigenous Peoples Day - School Closed

November	
23-27	Thanksgiving Break - School Closed

December	
18	Last Day of 1st Semester
21-31	Winter Break - School Closed

January 2016						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January	
1	Winter Break - School Closed
4-5	Teacher Workdays - Students do not report
6	First Day of 2nd Semester - Students Return
18	Martin L. King Jr. Day - School Closed

February	
12	Prof. Dev. Day - Students do not report
15	Presidents Day - School Closed

March	
10	Teacher Workday - Students do not report
11	Prof. Dev. Day - Students do not report

April	
4-8	Spring Break - School Closed

May	
26	Last Day of School/2nd Semester
27	Post Planning - Students do not report
30	Memorial Day - School Closed

June	
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Version Date 3/7/2015 - JGW

# AMANA ACADEMY | 2015-2106 CALENDAR

Always consult the more detailed calendar online at [www.amanaacademy.org](http://www.amanaacademy.org)

4 Independence Day  
27-3 Teacher Pre-planning

JULY 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 Winter Break  
4-5 Teacher workdays  
6 First Day of 2nd Semester  
18 MLK Day

3-6 Teacher Pre-planning  
7 Open House  
10 First Day of School

AUGUST 2015						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

12 Professional dev. day  
15 Presidents' Day Holiday

7 Labor Day Holiday

SEPTEMBER 2015						
S	M	T	W	Th	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10 Student-led conferences  
11 Professional dev. day

2 Columbus Day  
9 Student-led conferences  
12 Columbus Day Holiday

OCTOBER 2015						
S	M	T	W	Th	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2016						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4-8 Spring Break

23-27 Thanksgiving Break

NOVEMBER 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

26 Last day of school  
27 Teacher post-planning  
30 Memorial Day Holiday  
31 Teacher post-planning

18 Last day of Semester  
21-31 Winter Break

DECEMBER 2015						
S	M	T	W	Th	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2016						
S	M	T	W	Th	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## KIPP Metro Atlanta Schools 2015-16 Calendar (KSFA)

**24-30 Teacher Planning Days**  
New Staff Report: Jun 24  
Returning Staff Report: Jun 29

JUNE 2015						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**18** Sustainability Early Release, 1:30 p.m.  
**21-31** Holiday Break  
Early Release Wednesdays, 3:00 p.m.

**1-2** Teacher Planning Days  
**3** Independence Day (observed)  
**6-10** Teacher Planning Days  
**13-23** Summer School (8:30 a.m. to 1:30 p.m.)  
New Students Report: Jul 13  
Returning M.S. Students Report: Jul 15  
**24** Teacher Planning Day  
**27** Traditional School Year Begins  
Early Release Wednesdays, 3:00 p.m.

JULY 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2016						
S	M	T	W	Th	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**1** Holiday Break  
**4** Teacher Planning Day  
**18** Martin Luther King, Jr. Holiday  
**29** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

**3-7** Teacher Planning Days  
**28** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

AUGUST 2015						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

**11** Sustainability Early Release, 1:30 p.m.  
**12-15** Winter Break  
**16** Teacher Planning Day  
Early Release Wednesdays, 3:00 p.m.

**7** Labor Day  
**25** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

SEPTEMBER 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**14** Teacher Planning Day  
**25** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

**5-9** Fall Break  
**12** Teacher Planning Day  
**30** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

OCTOBER 2015						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**4-8** Metro Area Spring Break  
**11** Teacher Planning Day  
**23** Sustainability Early Release, 1:30 p.m.  
Early Release Wednesdays, 3:00 p.m.

**13** Teacher Planning Early Release  
**24** Sustainability Early Release, 1:30 p.m.  
**25-27** Thanksgiving Break  
Early Release Wednesdays, 3:00 p.m.

NOVEMBER 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2016						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**25** Last Day of School  
**26-27** Teacher Planning Days  
**30** Memorial Day  
Early Release Wednesdays, 3:00 p.m.

<span style="background-color: #000080; color: white; padding: 2px;">First/Last Day of School</span>	<span style="background-color: #FFA500; color: black; padding: 2px;">Sustainability Early Release Day (1:30 p.m. for Teachers and Students)</span>
<span style="background-color: #008000; color: white; padding: 2px;">Teacher Planning Day (No Students)</span>	<span style="background-color: #FF00FF; color: black; padding: 2px;">Teacher Planning Early Release Day (1:30 p.m. for Students)</span>
<span style="background-color: #FF0000; color: white; padding: 2px;">Holiday</span>	<span style="background-color: #800000; color: white; padding: 2px;">Summer School</span>

*Character Development and Writing*





# 2015-2016

## Latin College Prep Yearly Calendar

July '15						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '15						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '15						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '16						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- Teacher Professional Development
- Student Orientation
- Semester Exams
- Family University Night
- End of grading period
- First/Last Day of School
- No School for staff and students
- Teacher Workday



# 2015-2016

## Latin Grammar Yearly Calendar

July '15						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '15						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '15						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '15						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '16						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March '16						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '16						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '16						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- Teacher Professional Development
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- No School for staff and students
- Teacher Workday
- End of grading period
- Semester Exams
- Family University Night



## 2015-2016 School Year

### First Semester

August 4-7	Preplanning
August 10	First Day of School
September 7	Labor Day (schools closed)
October 9	Teacher Workday (students off)
October 12	Teacher/Student Holiday (schools closed)
November 23-27	Thanksgiving Holidays (schools closed)
December 18	Last Day of First Semester
December 21 – January 1	Winter Break (schools closed)

### Second Semester

January 4	Teacher Workday (students off)
January 5	Professional Development Day (students off)
January 6	First Day of Second Semester
January 18	Martin Luther King Jr. Holiday (schools closed)
February 12	Professional Development Day (students off)
February 15 *	President's Day Holiday (schools closed)
March 10 *	Teacher Workday (students off)
March 11	Professional Development Day (students off)
April 4-8	Spring Break (schools closed)
May 26	Last Day of School
May 27 *	Post Planning
May 30	Memorial Day Holiday (schools closed)